

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF November 16th, 2011

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (11-11-01)

 X Erwin Dugasz, Secretary*

 X Boots Sheets

 X Tim Dodge

 X Ed Helvey

 X Denny Schooley, Executive Director

 X Crystal James, Administrative/Operations Manager

 X Ginny Berry, Marketing and Public Relations Specialist

 X Richelle Fout, Financial Analyst

 X Stephanie Cameron, Office Administrator

 X Kristi Kuhbender, HR Coordinator

 X Tonya James, Mobility Manager

*Due to the Secretary, Erwin Dugasz, being the only remaining appointed position on the board, He was the acting Chair for this meeting. He appointed Tim to serve as the acting Secretary for this month.

It was moved by _____ and seconded by _____ to excuse the absences.
(11-11-01) Motion _____.

2) Public Comment

2 Members of the Public were present to observe- Roger VanSickle and Tom Jones
1 Employee from DATA was present- Ed Pierson, IT Specialist

3) Approval of Consent Agenda (11-11-02)

It was moved by Tim and seconded by Ed to approve the Consent Agenda
(11-11-02). Motion passed.

4) Status Reports

a) Operations Report

Crystal showed the board members how the new mapping software works, explained some different things that we are able to do with it.

b) Mobility Management

Nothing to add

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c) **Marketing Report**

Ginny shared pictures of the Coloring Contest winner and also the Naming contest winner.

d) **HR, Safety, Training and Risk Management**

Denny added the training on Nov 12th went very well. Ginny also added that we have the new IT intern who is helping out in the IT area.

e) **Financial Report**

Nothing to add

5) Action Items

a) **Approval of Extending the current LOC with Delaware County Bank (11-11-03).**

It was moved by Boots and seconded by Tim to approve extending the LOC with Delaware County Bank (11-11-03). Motion passed.

b) **Approval of electronic advertising/sponsorship on inside of vehicles (11-11-04)**

It was moved by Ed and seconded by Tim to approve of electronic advertising/sponsorship on the inside of the vehicles (11-11-04). Motion passed.

c) **Approval of On-Board Internet Connection (11-11-05)**

It was moved by Boots and seconded by Ed to approve of On-Board Internet Connection (11-11-05). Motion passed.

d) **Approval to Adjust Appropriations (11-11-06)**

It was moved by Tim and seconded by Boots to approve of Adjusting the Appropriations (11-11-05). Motion passed.

6) General Updates

a) **Local Funding Requests 2012**

Denny sent out Requests for Funding support for 2012 based off of the amount of trips provided per municipality

b) **Fare Rate Increase**

Denny talked about putting off the fare increase to sometime in the first quarter of 2012 after definite service changes. Increase will put the price at \$3/trip for demand response and \$6 per trip for Subscription trips.

c) **State of Good Repair and CNG**

This is moving forward again now that SB5 has been over-turned.

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d) 2012 Contracts

Have not received any of our contracts from ODOT yet.

Denny added that Boots was recently recognized for being a local hero from the Delaware County Red Cross for his many years of Service with the Fire Dept. Thank you Boots for your hard work and dedication!

10) Adjourn

- i) There being no further business to transact, Ed moved to adjourn the meeting with Tim seconding the motion. Meeting was adjourned at 8:14 P.M.
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